

Village of Huntington Bay Justice Court

***244 Vineyard Road
Huntington, NY 11743***

If you have received a summons for ‘**No Insurance**’ you are required to provide an original letter from the home office of your Insurance Company. **Failure to respond will result in a warrant for your arrest and/or the suspension of your Driver’s License/Registration for the vehicle.**

***** Insurance Cards are not accepted as proof of insurance*****

Letters will only be accepted as proof of insurance if they provide the following:

1. **An original letter from the home office of your insurance carrier (not a broker).** No photocopies or faxes accepted.
2. Letter must be written on the insurance company’s letterhead
3. All letters must be typed.
4. The letter must state the effective dates of the coverage period.
5. The letter must state that no lapse occurred during the effective dates of the coverage period. If coverage was interrupted, it must specify the lapse period.
6. The letter must state that the coverage was in full force on the date the ticket was issued.
7. The letter must give the description of the vehicle:
 - a. Year
 - b. Model
 - c. Color
 - d. License Plate Number
 - e. Vehicle Identification Number (VIN)

If you have any further questions, please call the Court Clerk at:
(631) 427-2843.